

OWEN J. ROBERTS SCHOOL DISTRICT

November 12, 2007

The Owen J. Roberts School Board met on Monday, November 12, 2007, in the Owen J. Roberts High School. The President called the meeting to order at 6:10 p.m. with the following present:

President	Debbie J. Eddinger
Vice President	Eric C. Scheib
Secretary/Business Manager	Jaclin B. Krumrine
Board Member	John M. Dutton
Board Member	Edward L. Kerner
Board Member	Douglass Kutz
Board Member	William S. LaCoff
Board Member	Barbara L. McMeekin
Board Member	Susan B. Ritschard
Board Member	Karen L. Zelle
District Superintendent	Myra G. Forrest, Ed.D.
Assistant Superintendent	Dixie Paruch
Director of Pupil Services	David Hemberger, Ed.D.
Director of Human Resources	Antonia R. Cramp, PHR
High School Principal	Richard Marchini, Ed.D.
Middle School Principal	Robert Salladino, Ed.D.
Elementary Principal	Barbara Guy
Elementary Principal	James Melchor, Ed.D.
Elementary Principal	Kathryn Brown
Elementary Principal	Ryan Monaghan
Supervisor of Special Projects	Frank R. Scalise, Ed.D.
Supervisor of K-12 Instruction	Kathryn Soeder, Ed.D.
Director of Technology	Richard Galley
K-12 Science/Technology Coordinator	Heidrun Lehmann
Assistant Middle School Principal	Cheryl Bell, Ed.D.
Chief of Security and Safety	Lawrence Mauger
Coordinator of Operations and Maintenance	Dennis Rozak
Assistant Coordinator of Operations & Maintenance	George Niemy
Assistant Technology Coordinator	Jeffrey Buettler
Coordinator of Instructional Technology, K-12	Ann Franz
Coordinator of Transportation	Gail Gola
Compliance Coordinator	Mary E. White
	Press
	Visitors

John Barr, Sean Earley, Ed.D., Edward Freed, Ph.D., Cheryl Morrett, Daniel O'Brien, Ed.D., Brooke Romaniello, Christopher Stango, Anita Zuber, Ed.D., Joanne Beard, Marguerite Bishop, William Gerhart, Kate Haile, Josh Hoyt, Chris Jones, Bonnie Kolosky, Elizabeth Radford, Sarah Ruzenski, Dave Strock, John Williams and Tony White were absent.

Pledge of Allegiance

Superintendent's Reports to the Board

1. Recognitions

- a. Dr. Myra Forrest commended the NJROTC students for two events they participated in:
- Unit Inspection – passed with flying colors
 - Veteran's Day Luncheon

- 2. Goals and Benchmarks** – Dr. Myra Forrest presented the Superintendent's Annual Benchmarks for 2007-08. She presented information summarizing the evolution of the Superintendent's Annual Benchmarks from the 2005-06 school year to the present proposal for the 2007-08 school year. Dr. Forrest reported that the Benchmarks are in alignment with the 2002-2007 Strategic Goals for the District.

**Information, proposals, and statements from individuals
or delegations pertaining to items on the agenda**

None

Old Business

Mrs. Zelle moved and Mr. Kerner seconded approval to amend Policy 312A – Administrative Employees, 2007-08 Superintendent Annual Benchmarks - Goal #1 Curriculum, second bulleted item, to read as follows: “Each building will adopt and attain annual achievement goals reflecting increments of improvement on the Pennsylvania System of School Achievement (PSSA) Tests calculated to achieve proficiency levels for all students (100%) by 2014.” ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mrs. Ritschard seconded approval of Policy 312A – Administrative Employees, 2007-08 Superintendent Annual Benchmarks as amended. This policy was acknowledged at the September 24, 2007 School Board Meeting. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

New Business

Mrs. McMeekin moved and Mrs. Ritschard seconded approval of the reorganization of the Human Resources Department as presented. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zolley, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mrs. Ritschard seconded approval for Jann Huggens to serve as a Facilitator for Pennsylvania Music Educator's Association (PMEA) on November 16, 2007 at Pottsgrove School District. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zolley, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mr. LaCoff seconded for approval of the following conference as presented:

- a. Lori Palmer to attend 57th PASCD Annual Conference sponsored by PA Assoc. for Supervision and Curriculum Development on November 18-20, 2007 in Hershey, PA. *Note: This conference is paid through the Accountability Block Grant.*

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zolley, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mr. LaCoff seconded for approval of the following student trip as presented:

- a. Approval for North Coventry Elementary School's 4th grade to travel to the Adventure Aquarium in Camden, New Jersey on Friday, December 7, 2007.

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zolley, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mr. LaCoff seconded for approval of Policy 008A – Total Annual Positions as presented.

Creation of a 1.0 Elementary Principal, West Vincent	+1.0
Creation of a 1.0 Human Resources Coordinator	+1.0
Elimination of a 1.0 Confidential Secretary, Human Resources	<u>- 1.0</u>
Total Change in EFT for these actions	+1.0

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mrs. Ritschard seconded approval of the following amended leaves as presented:

Approval to amend the FMLA leave request of Darlene Hofmeister, as amended by the Board of School Directors at their meeting of October 22, 2007. This leave shall commence on August 27, 2007 and end on October 23, 2007 (full days) and commence on October 24, 2007 and end on November 2, 2007 (half days) and is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval to amend the FMLA leave request of Harry Jackson as originally approved by the Board of School Directors at their meeting of October 22, 2007. This leave shall commence on October 4, 2007 and end on November 2, 2007 and is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval to amend the FMLA leave request of Barbara Shoemaker as originally approved by the Board of School Directors at their meeting of September 24, 2007. This leave shall commence on September 6, 2007 and end on October 22, 2007 and is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mr. LaCoff seconded approval of the following leaves as presented:

Approval of the FMLA leave request of Taryn Letter, commencing on March 17, 2008 and ending on June 11, 2008. This leave is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval of an unpaid leave of absence for Marianne Holloway from January 7, 2008 through and including January 11, 2008 in accordance with the terms and conditions of the agreement between the Owen J. Roberts School District and Teamsters Local Union 384.

Approval of a medical leave of absence for June Rhoads from October 10, 2007 through to and including October 31, 2007 in accordance with the terms and conditions of the agreement between the Owen J. Roberts School District and Teamsters Local Union 384.

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mr. LaCoff seconded approval to amend the appointment of Tracey Schiavello, who was appointed a Long Term Substitute Teacher effective August 20, 2007, Step A, Column 3. The appointment shall be as a full time (1.0) temporary professional employee effective November 12, 2007. Salary classification is Step A, Column 3 or \$49,755 to be prorated over the remainder of the 2007-08 school year.

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mr. Kerner moved and Mrs. Zelle seconded to table the approval of the appointment of Laurie Gottdank as a Human Resources Coordinator effective November 13, 2007. Salary for this position shall be \$52,200 pro-rated over the remainder of the 2007-2008 school year.

ROLL CALL: Dutton, nay; Eddinger, nay; Kerner, aye; Kutz, nay; LaCoff, nay; McMeekin, nay; Ritschard, nay; Scheib, nay; Zelle, aye. Motion failed.

Mrs. McMeekin moved and Mr. LaCoff seconded the approval of the appointment of Laurie Gottdank as a Human Resources Coordinator effective November 13, 2007. Salary for this position shall be \$52,200 pro-rated over the remainder of the 2007-2008 school year. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, nay; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, nay. Motion carried.

Mrs. McMeekin moved and Mr. Kutz seconded the approval of the following appointments for certificated positions as presented:

Approval of the appointment of Diane Lynne Bates a one tenth (.1) long term substitute teacher effective November 12, 2007.

Approval of the appointment of Joseph Grello as an eight tenths (.8) long term substitute teacher effective November 8, 2007.

Approval of the appointment of Gillian E. Mussari as a full time (1.0) long-term substitute effective November 12, 2007.

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mrs. Ritschard seconded the approval of the following appointments for non-certificated positions as presented:

Approval of the appointment of Dennis Daye as 1.0 Class 16 Custodian effective November 12, 2007. Salary for this position shall be \$12.64 per hour. Conditions of employment and fringe benefits shall be as contained in the negotiated agreement between the Board and Teamsters Local Union 384.

Approval of the appointment of Evelyn Litzenberger as 1.0 Class 16 Custodian effective November 12, 2007. Salary for this position shall be \$12.64 per hour. Conditions of employment and fringe benefits shall be as contained in the negotiated agreement between the Board and Teamsters Local Union 384.

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mr. Kutz seconded the approval of the following extracurricular and supplemental appointments as presented:

Approval of the following extracurricular and supplemental appointments for the 2007-08 school year in accord with the collective bargaining agreement between the Board of School Directors and the Roberts Education Association. All coaching and supplemental appointments are for the period July 1, 2007 through June 30, 2008 and will be appointed on a seasonal basis.

COACHES SECONDARY

High School – Winter

Boys Basketball, Head	Ted Snyder	\$5,170.00
Boys Basketball, Asst.	Kevin Kirby	\$3,760.00
Girls Basketball, Head	John McCormick	\$5,170.00
Girls Basketball, Asst.	Matt Venza	\$3,760.00
Wrestling, Head	Steve DeRafelo	\$5,170.00
Wrestling, Asst.	Michael Brilla	\$3,760.00
Swimming, Head	Kevin Bott	\$5,170.00
Swimming, Asst.	Robert Schweitzer	\$2,820.00
Swimming, Asst.	Leighanne Smith	\$1,410.00
Swimming, Asst.	Krista Troutman	\$1,410.00

Middle School – Winter

Boys Basketball, Head	Corbin Stoltzfus	\$3,760.00
Boys Basketball, Asst.	Eric McComsey	\$2,350.00
Boys Basketball, Asst.	Paul Durn	\$2,350.00
Girls Basketball, Head	Andrew Rosato	\$3,760.00
Girls Basketball, Asst.	Sean Cruice	\$2,350.00
Girls Basketball, Asst.	Jeremy Mellon	\$2,350.00
Wrestling, Head	Michael Giorgio	\$3,760.00

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mr. LaCoff seconded approval of the appointment of Joseph Grello as a substitute teacher effective November 8, 2007. ROLL CALL: Dutton, aye; Eddinger, aye;

Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye.
Motion carried unanimously.

Mrs. McMeekin moved and Mrs. Ritschard seconded approval of the appointment of the following mentor teacher assigned to a replacement teacher as presented. Compensation, fringe benefits, and conditions of employment are as contained in the collective bargaining agreement between the Board and the Roberts Education Association.

<u>New Teacher</u>	<u>Mentor Teacher</u>	<u>Term</u>
Gillian Mussari	Megan Bonner	Full Year
Joseph Grello	Stephen DeRafelo	Full Year

Approval of the appointment of Dennis Fletcher as a PSAT test proctor. Funds are generated through student payment for test administration. Rate of compensation shall be \$100.00. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mrs. Ritschard seconded the approval of a professional services agreement with the Chester County Intermediate Unit, 455 Boot Road, Downingtown, PA for eStrategic Planning Facilitation November 29, 2007 through December 1, 2007 as presented. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, nay; Kutz, nay; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, nay; Zelle, aye. Motion carried.

Mrs. McMeekin moved and Mr. Kutz seconded to separate the approval to amend the Middle School Project – Pool Bleacher Bid Alternate as presented into Part A – North Pool Bleacher Balcony (90 audience seats) and Part B – South Canopy Bump Out for 45 additional swimmer seats. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zelle, aye. Motion carried unanimously.

Mr. Dutton moved and Mrs. McMeekin seconded the approval of Part A – North Pool Bleacher Balcony (90 Seats) to be included in the Middle School Project Base Bid. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, nay; Zelle, aye. Motion carried.

Mr. LaCoff moved and Mr. John Dutton seconded the approval of Part B – South Canopy Bump Out for 45 additional swimmer seats to be included as an alternate in the Middle School Project Bid. ROLL CALL: Dutton, aye; Eddinger, nay; Kerner, aye; Kutz, nay; LaCoff, nay; McMeekin, nay; Ritschard, nay; Scheib, nay; Zelle, nay. Motion failed.

Mrs. Zellely moved and Mrs. McMeekin seconded to rescind the approval of the Middle School Project – Pool Design for Option #2 to be the alternate bid for the Middle School Project – Pool Design. This was approved at the June 25, 2007 School board meeting. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zellely, aye. Motion carried unanimously.

Mrs. McMeekin moved and Mr. Kutz seconded the approval of Middle School Project -Pool Bid Alternates as presented. The bid alternates are being recommended by the Buildings and Grounds Committee at their meeting of November 5, 2007.

- a. Alternate 1: Installation of Recirculation Gutter
- b. Alternate 2: Installation of Ultra-Violet (UV) Treatment System

ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zellely, aye. Motion carried unanimously.

Mrs. Ritschard moved and Mrs. McMeekin seconded approval of Middle School Project – Auditorium Expansion as presented. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, nay; Kutz, nay; LaCoff, nay; McMeekin, aye; Ritschard, aye; Scheib, nay; Zellely, nay. Motion failed.

Mrs. Ritschard moved and Mrs. McMeekin seconded approval of Revised Milestone Schedule for the Middle School Project as presented. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zellely, aye. Motion carried unanimously.

Mrs. Ritschard moved and Mr. LaCoff seconded to establish December 3, 2007 as the date for the annual organization meeting. The meeting is to be held in the Owen J. Roberts High School LGI Room, 981 Ridge Road, Pottstown, PA 19465, immediately following the adjournment of the regular meeting. The approximate time for the meeting is 7:35 p.m. Notice of this meeting has been posted in each educational center and has been advertised in a local newspaper. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zellely, aye. Motion carried unanimously.

Mr. LaCoff moved and Mrs. Zellely seconded to establish December 3, 2007 as the date for the regular December School Board Meeting. The meeting is to be held in the Owen J. Roberts High School LGI Room, 981 Ridge Road, Pottstown, PA 19465, immediately following the organization meeting. The approximate time for the meeting is 7:45 p.m. Notice of this meeting has been posted in each educational center and has been advertised in a local newspaper. ROLL CALL: Dutton, aye; Eddinger, aye; Kerner, aye; Kutz, aye; LaCoff, aye; McMeekin, aye; Ritschard, aye; Scheib, aye; Zellely, aye. Motion carried unanimously.

Information, proposals, statements and/or questions from individuals or delegations pertaining to items other than those on the agenda

None

Request for Information

Mrs. Eddinger requested that a summary of Board Approvals related to the Middle School Pool Renovations be included in the next Board Packet.

Future Meetings

November 12, 2007	Board Committee of the Whole Meeting at 6:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
November 26, 2007	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
December 3, 2007	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
December 10, 2007	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
January 7, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
January 14, 2008	Board Committee of the Whole Meeting at 6:00 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
January 28, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
February 4, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
February 11, 2008	Board Committee of the Whole Meeting at 6:00 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
February 25, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
March 3, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
March 10, 2008	Board Committee of the Whole Meeting at 6:00 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
March 17, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
April 7, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
April 14, 2008	Board Committee of the Whole Meeting at 6:00 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
April 28, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465

May 5, 2008 Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465

May 12, 2008 Board Committee of the Whole Meeting at 6:00 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465

May 19, 2008 School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465

June 2, 2008 Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465

June 9, 2008 Board Committee of the Whole Meeting at 6:00 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465

June 23, 2008 School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465

Mr. Kerner moved and Mr. Dutton seconded to adjourn the meeting. The meeting adjourned at 8:18 p.m.

Debbie J. Eddinger, President

Jaclin B. Krumrine, Secretary